



Central Marin Police Authority
Staff Report

TO: Police Council
FROM: Michael A. Norton, Chief of Police
DATE: August 2, 2018
RE: Insurance Fund Activity – April 1, 2018 to June 30, 2018

ACTION REQUESTED

None.

SUMMARY AND BACKGROUND

At the August 3, 2017 Central Marin Police Authority Police Council meeting, Police Council directed staff to provide quarterly updates on the status of the Insurance Fund. The purpose of the Insurance Fund is to pay the monthly invoices received from the Bay Cities Joint Powers Insurance Authority. The Bay Cities Joint Powers Insurance Authority insures the Central Marin Police Authority for general liability claims and worker's compensation claims. The self-insured retention (SIR) is \$100,000 for general liability claims and \$150,000 for worker's compensation claims.

The Insurance Fund references account number 105-0040-006-064000 for fiscal year 2017/2018 of the Central Marin Police Authority Budget. The budgeted amount for this account in fiscal year 2017/2018 was \$300,000.00. After the adoption of the fiscal year 2017/2018 budget, account number 105-0040-006-064000 was reallocated into account numbers 114-0099-006-060001 and 114-0099-006-062001 for accounting purposes. Account number 114-0099-006-060001 (\$100,000.00) is designated for general liability claims and account number 114-0099-006-062001 (\$200,000.00) is designated for worker's compensation claims.

On February 8, 2018, the Police Council amended the FY 2017/2018 budget by increasing the budgeted amount of the insurance fund by \$198,527. The budgeted amount for general liability claims was increased from \$100,000 to \$247,521. The budgeted amount for worker's compensation claims was increased from \$200,000 to \$251,005.



Central Marin Police Authority

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Between April 1, 2018 and June 30, 2018, the Central Marin Police Authority paid \$48,691 for general liability claims. The fiscal year 2017/18 costs for general liability claims was \$273,656. The fiscal year 2017/18 balance in account number 114-0099-006-060001 (general liability) is underfunded by \$26,135.

Between April 1, 2018 and June 30, 2018, the Central Marin Police Authority paid \$27,325 for worker's compensation claims. The fiscal year 2017/18 costs for worker's compensation claims was \$192,252. The fiscal year 2017/18 balance in account number 114-0099-006-062001 (worker's compensation) is \$73,952.

The insurance fund was budgeted \$498,526 during fiscal year 2017/18 (liability and worker's compensation combined). The final fiscal year 2017/18 balance for the insurance fund was \$32,618. The insurance fund is budgeted \$450,000 for fiscal year 2018/19.

Some noteworthy costs during this time period were:

- **General Liability**
 - \$48,000 - two (2) use of force case defenses
- **Worker's Compensation**
 - (none)

RECOMMENDATION

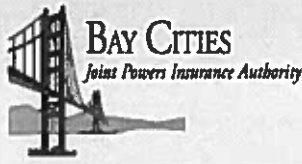
None, information only.

Respectfully Submitted,

Michael A. Norton
Chief of Police

Attachments:

1. Bay Cities Invoices –April 2018 through June 2018



1750 Creekside Oaks Drive, Suite 200
 Sacramento, CA 95833
 800.541.4591
 916.244.1199 Fax

INVOICE

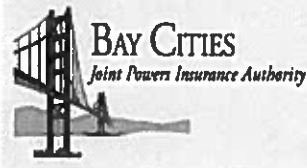
Bill To
Central Marin Police Authority Attn: Michael Norton 250 Doherty Drive Larkspur, CA 94939

Customer # CE001	Invoice # BCJPIA-2018-0257
Invoice Date 5/18/18	Due Date 7/2/18
Total Due	\$31,847.68

Description	Amount
General Liability Claims April 2018	25,951.02
Workers Compensation Claims April 2018	5,759.02
Workers Compensation Claims April 2018-TCPA	137.64
TOTAL AMOUNT DUE	\$31,847.68

Delinquent invoices shall be charged interest at the rate of 10% per annum.
 Invoices delinquent for 30 days after the invoice due date shall be assessed a 1% penalty. An additional penalty of 1% shall be charged on the invoices delinquent for additional 45 days.
 Each part of the calendar month shall be treated as a full month for the purpose of assessing penalties and interest.

BCJPIA Members have the option to pay invoices using Electronic Wire Transfer or ACH.
 For further information go to the BCJPIA website; www.bcjpia.org <<http://www.bcjpia.org>>, and click on the "Electronic Payment" link in the Quick Links section of the Home Page.



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INVOICE

Bill To
Central Marin Police Authority Attn: Michael Norton 250 Doherty Drive Larkspur, CA 94939

Customer # CE001	Invoice # BCJPIA-2018-0275
Invoice Date 6/15/18	Due Date 7/30/18
Total Due	\$32,041.72

Description	Amount
General Liability Claims May 2018	22,739.73
Workers Compensation Claims May 2018	8,022.01
Workers Compensation Claims May 2018-TCPA	1,279.98
TOTAL AMOUNT DUE	\$32,041.72

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INVOICE

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Central Marin Police Authority Attn: Michael Norton 250 Doherty Drive Larkspur, CA 94939

Customer # CE001	Invoice # BCJPIA-2018-0311
Invoice Date 7/20/18	Due Date 9/3/18
Total Due	\$12,125.61

Description	Amount
Workers Compensation Claims June 2018	10,962.15
Workers Compensation Claims June 2018-TC	1,163.46
TOTAL AMOUNT DUE	\$12,125.61

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