

# CENTRAL MARIN POLICE COUNCIL

REGULAR MEETING  
ON  
THURSDAY, NOVEMBER 10, 2022  
AT 6:00 P.M.

## AGENDA

### VIA TELECONFERENCE ONLY

#### NOTICE TO PUBLIC

*Pursuant to Government code section 54953(e) the November 10, 2022, Regular Police Council meeting will be conducted telephonically through Zoom. Please be advised that pursuant to Government Code section 54953(e), the Authority will not provide a physical location from which the public may attend or comment. Members of the public may access the meeting and offer public comment by clicking on the following link:*

<https://us06web.zoom.us/j/99034310040>.

*(No Pre-Registration Needed- Click on Link at Meeting Start Time)*

*You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 990 3431 0040)*

*Or iPhone one-tap: +14086380968, 99034310040#*

*You may submit public comment remotely by 1. Emailing [PublicComment@tcmmail.org](mailto:PublicComment@tcmmail.org) prior to 4:00 P.M. on the day of the meeting. Comments received prior to 4:00 P.M. on the day of the meeting will be distributed to the entire Police Council and made available in the online agenda packet. 2. Emailing [PublicComment@tcmmail.org](mailto:PublicComment@tcmmail.org) during the meeting. Please make sure you indicate the item number to which your comment is related, or whether it is for the General Public Comment period at the beginning of the meeting. Your comment will be read verbatim, however words including profanity, obscenity, and discriminatory language will not be read into the record in order to avoid disruption of the meeting. Your comment is subject to the same 3-minute limit as in-person spoken comments. 3. Registering for the meeting at the link above and selecting the "Raise Hand" icon during the meeting to provide public comment verbally when recognized by the Clerk at the appointed time.*

*Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at [lbarrera@tcmmail.org](mailto:lbarrera@tcmmail.org) or 415-927-5050.*

44 **ROLL CALL**

45

46 The Central Marin Police Council Regular Meeting was called to order at 6:00 p.m. by Chair  
47 Ravasio.

48

49 **COUNCIL MEMBERS PRESENT:**

50

Bob Ravasio, Chair/Council Member, Town of Corte Madera

51

Brian Colbert/Council Member, Town of San Anselmo

52

Ford Greene/Council Member, Town of San Anselmo

53

Fred Casissa, Council Member, Town of Corte Madera

54

Catherine Way, Council Member, City of Larkspur

55

56 **COUNCIL MEMBERS ABSENT:**

57

Kevin Haroff, Council Member, City of Larkspur

58

59 **STAFF PRESENT:**

60

Adam Wolff, Corte Madera Town Manager

61

Dan Schwarz, Larkspur City Manager

62

Dave Donery, San Anselmo Town Manager

63

Michael Norton, Chief of Police

64

Cathy Orme, City of Larkspur Administrative Services Director

65

Tom Bertrand, Legal Counsel

66

Lorena Barrera, Corte Madera Police Authority Clerk

67

68 **STAFF ABSENT:**

69

None

70

71 **I. ROLL CALL**

72

73 The Central Marin Police Council Regular Meeting was called to order at 6:00 p.m. by Chair  
74 Ravasio.

75

76 **II. URGENCY ACTION**

77

78 **A. Resolution No. 2022/15 – Authorizing remote teleconference meetings of the**  
79 **Central Marin Police Authority Council pursuant to Brown Act provisions**

80

*Recommendation: that Council approves Resolution 2022/15.*

81

82 Council Clerk Lorena Barrera introduced the item and presented the staff report. There were  
83 no questions from the commissioners or public comment.

84

85 ACTION: It was M/S/C (Greene/Way) to approve Resolution No. 2022/15, authorizing remote  
86 teleconference meetings of the Central Marin Police Authority Council pursuant to Brown Act

87 provisions, which carried by the following vote: (Ayes: 5-0, Casissa, Colbert, Greene, Way,  
88 Ravasio; Noes: None; Absent: Haroff).

89

90 **OPEN TIME FOR PUBLIC EXPRESSION**

91

92 Council Chair Ravasio asked if any members of the public would like to address the Council, and  
93 there were no speakers or mailed in comments.

94

95 **REPORTS AND COMMENTS**

96

97 **A. COUNCIL MEMBERS**

98

99 There were no reports or comments.

100

101 **B. MANAGEMENT COMMITTEE**

102

103 There were no reports or comments.

104

105 **CHIEF'S COMMENTS**

106

107 Chief Norton displayed a prototype of shoulder patches that have been ordered to  
108 commemorate the CMPA's 10<sup>th</sup> Anniversary in January 2023. Chief Norton introduced Lorena  
109 Barrera, Clerk to the CMPAC; acknowledged retiring volunteer Wayne Cooper, a 20-year  
110 volunteer with the San Anselmo Police Department and then CMPA; and provided a  
111 commendation in honor of Bob Ravasio's service to the CMPAC and the Town of Corte Madera.  
112 Chief Norton also thanked Council Member Greene for his service if he does not secure enough  
113 votes to return as a San Anselmo Council Member.

114

115 **CONSENT CALENDAR**

116

117 **A. Approval of Minutes: August 11, 2022**

118 **B. Acknowledge Central Marin Police Authority's Warrant List – July 1, 2022 through**  
119 **September 30, 2022**

120 **C. Acknowledge staff report regarding Insurance Fund activity – July 1, 2022 through**  
121 **September 30, 2022**

122

123 Council Chair Ravasio opened the public comment period and confirmed there was no one  
124 wishing to remove items and there were no public comments.

125

126 ACTION: It was M/S/C (Casissa/Greene) to approve Consent Calendar items A, B, and C, which  
127 carried by the following vote: (Ayes: 5-0 Casissa, Colbert, Greene, Ravasio, Way; Noes: None;  
128 Absent: Haroff).

129

130 **BUSINESS ITEMS**

131

132 **A. Resolution No. 2022/16 – Authorizing the Creation, Recruitment, and Hiring of Two**  
133 **(2) Full-time Community Service Officers to Serve the City of Larkspur and the**  
134 **Town of San Anselmo**

135

136 *Recommendation: that Council receives presentation, discusses, and approves Resolution*  
137 *2022/16 authorizing the creation, recruitment, and hiring of Two (2) Community Service*  
138 *officers.*

139

140 Chief Norton presented the report, which requests authorization for the creation, recruitment,  
141 and hiring of two full-time Community Service Officers (CSOs) to serve the City of Larkspur and  
142 the Town of San Anselmo. Chief Norton explained that it would be fiscally prudent for the hires  
143 to be made in January or February of 2023 and that the salary compensation would be \$96,000  
144 to \$116,000 for each officer in FY 2023-24. Chief Norton noted that the new recruits may result  
145 in cost savings by reducing the number of cadets needed for parking enforcement and  
146 increased citations.

147 Council Member Greene and Town Manager Donery discussed projected revenues from parking  
148 enforcement and Chief Norton discussed the difficulty in recruiting cadets, including low pay  
149 and limited work hours. He explained that the council members for Corte Madera have been  
150 asked to approve this item because the Town is a member of CMPA.

151 Larkspur City Manager Schwartz stated that parking enforcement by cadets is unreliable and he  
152 discussed the problems that occur in Piper Park that could be addressed by CSOs and not  
153 armed police officers. Town Manager Donery discussed the need for downtown parking  
154 enforcement in San Anselmo, which was not effectively covered by the cadets, and increased  
155 complaints at Memorial Park, which could be managed by the CSOs.

156 In response to Council Member Way, Town Manager Adam Wolff stated that the code enforcer  
157 addresses building code enforcement and not parking enforcement. He noted that Corte  
158 Madera has fewer parking issues than Larkspur and San Anselmo.

159 In response to Council Member Greene, Chief Norton stated that he anticipated a 50/50 time  
160 split for the CSO's in San Anselmo and Larkspur.

161 Council Chair Ravasio asked if any members of the public would like to address the Council, and  
162 there were no speakers or mailed in comments.

163 ACTION: It was M/S/C (Greene/Way) to approve Resolution No. 2022/16 – Authorizing the  
164 Creation, Recruitment, and Hiring of Two (2) Full-time Community Service Officers to Serve the

165 City of Larkspur and the Town of San Anselmo, which carried by the following vote: (Ayes: 5-0  
166 Casissa, Colbert, Greene, Ravasio, Way; Noes: None; Absent: Haroff).

167 **B. Resolution No. 2022/17 – The Central Marin Police Authority Council to set**  
168 **meeting schedule for 2023**

169  
170 *Recommendation: that Council receives presentation, discusses, and approves*  
171 *Resolution 2022/17*  
172

173 Chief Norton presented this item, which proposes the CMPAC meets on the second Thursday of  
174 the months of February, May, August and November in 2023.

175  
176 Council Chair Ravasio asked if any members of the public would like to address the Council, and  
177 there were no speakers or mailed in comments.

178 ACTION: It was M/S/C (Greene/Casissa) to approve Resolution No. 2022/17 setting the Central  
179 Marin Policy Authority Council meeting schedule for 2023, which carried by the following vote:  
180 (Ayes: 5-0 Casissa, Colbert, Greene, Ravasio, Way; Noes: None; Absent: Haroff).

181  
182 **ADJOURNMENT**

183 Council Member Ravasio thanked the Council Members and staff and adjourned the regular  
184 meeting at 6:32 p.m. to the next regular meeting on February 9, 2023 at 6:00 P.M.