

**CENTRAL MARIN POLICE COUNCIL**

REGULAR MEETING  
ON  
THURSDAY, FEBRUARY 10, 2022  
AT 6:00 P.M.

**AGENDA**

**VIA TELECONFERENCE ONLY**

NOTICE TO PUBLIC

*Pursuant to Government code section 54953(e) the February 10, 2022 Regular Police Council meeting will be conducted telephonically through Zoom. Please be advised that pursuant to Government Code section 54953(e), the Authority will not provide a physical location from which the public may attend or comment. Members of the public may access the meeting and offer public comment by clicking on the following link:*

*Members of the public may view and participate in the meeting remotely through the following Zoom link: <https://us06web.zoom.us/j/99034310040>*

*(No Pre-Registration Needed- Click on Link at Meeting Start Time)*

*You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 990 3431 0040)*

*Or iPhone one-tap: +14086380968, 99034310040#*

*You may submit public comment remotely by 1. Emailing [PublicComment@tcmmail.org](mailto:PublicComment@tcmmail.org) prior to 4:00 P.M. on the day of the meeting. Comments received prior to 4:00 P.M. on the day of the meeting will be distributed to the entire Police Council and made available in the online agenda packet. 2. Emailing [PublicComment@tcmmail.org](mailto:PublicComment@tcmmail.org) during the meeting. Please make sure you indicate the item number to which your comment is related, or whether it is for the General Public Comment period at the beginning of the meeting. Your comment will be read verbatim, however words including profanity, obscenity, and discriminatory language will not be read into the record in order to avoid disruption of the meeting. Your comment is subject to the same 3-minute limit as in-person spoken comments. 3. Registering for the meeting at the link above and selecting the "Raise Hand" icon during the meeting to provide public comment verbally when recognized by the Clerk at the appointed time.*

*Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at [rvaughn@tcmmail.org](mailto:rvaughn@tcmmail.org) or 415-927-5050.*

46 **ROLL CALL**

47  
48 The Central Marin Police Council Regular Meeting was called to order at 6:00 p.m. by Council  
49 Chair Greene

50  
51 **COUNCIL MEMBERS PRESENT:**

52  
53 Ford Greene, Chair/Council Member, Town of San Anselmo  
54 Brian Colbert/Council Member, Town of San Anselmo  
55 Bob Ravasio, Vice Chair/Council Member, Town of Corte Madera  
56 Fred Casissa, Council Member, Town of Corte Madera  
57 Kevin Haroff, Council Member, City of Larkspur  
58 Catherine Way, Council Member, City of Larkspur

59  
60 **COUNCIL MEMBERS ABSENT:**

61  
62 None

63  
64 **STAFF PRESENT:**

65  
66 Todd Cusimano, Corte Madera Town Manager  
67 Dave Donery, San Anselmo Town Manager  
68 Michael Norton, Chief of Police  
69 Cathy Orme, City of Larkspur Administrative Services Director  
70 Tom Bertrand, Legal Counsel  
71 Rebecca Vaughn, Corte Madera Town Clerk

72  
73 **STAFF ABSENT:**

74  
75 None

76  
77 **URGENCY ACTION**

78  
79 **A. Resolution No. 2022/01 – Authorizing remote teleconference meetings of the Central**  
80 **Marin Police Authority Council pursuant to Brown Act provisions**

81  
82 Town Clerk Rebecca Vaughn introduced the item and presented the staff report. There were  
83 no questions from the commissioners or public comment.

84  
85 ACTION: It was M/S/C (Ravasio/Way) to approve Resolution No. 2022/01 – Authorizing remote  
86 teleconference meetings of the Central Marin Police Authority Council pursuant to Brown Act  
87 provisions, which carried by the following vote: (Ayes: 6-0 Casissa, Colbert, Greene, Haroff,  
88 Ravasio, Way; Noes: None; Absent: None).

89 **OPEN TIME FOR PUBLIC EXPRESSION**

90  
91 Council Chair Greene asked if any members of the public would like to address the Council, and  
92 there were no speakers or mailed in comments.

93  
94 **REPORTS AND COMMENTS**

95  
96 **A. COUNCIL MEMBERS**

97  
98 There were no reports or comments.

99  
100 **B. MANAGEMENT COMMITTEE – None**

101  
102 **C. CHIEF’S COMMENTS – None**

103  
104 **CONSENT CALENDAR**

- 105  
106 **A. Approval of Minutes: August 12, 2021**  
107 **B. Acknowledge Central Marin Police Authority’s Warrant List – July 1, 2021 to**  
108 **December 31, 2021**  
109 **C. Acknowledge staff report regarding Insurance Fund activity - July 1, 2021 to**  
110 **December 31, 2021**  
111 **D. Resolution No. 2022/02 – Increase Management Committee settlement authority**  
112 **for general liability claims**  
113 **E. Resolution No. 2022/03 - Police Vehicle Purchase**

114  
115 Council Chair Greene opened the public comment period and confirmed there was no one  
116 wishing to remove items and there were no public comments.

117  
118 ACTION: It was M/S/C (Ravasio/Greene) to approve Consent Calendar Items A, B, C, D and E,  
119 which carried by the following vote: 6-0 (Ayes: 6-0 Casissa, Colbert, Greene, Haroff, Ravasio,  
120 Way; Noes: None; Absent: None).

121  
122 **BUSINESS ITEMS**

123  
124 In the absence of the auditor, Council Chair Greene suggested that Item C, regarding setting the  
125 meeting schedule for 2022, should be moved to the first item of discussion under Business  
126 Items.

127  
128 **A. Resolution 2022/05 – The Central Marin Police Authority Council to set meeting**  
129 **schedule for 2022**

130  
131 Chief Norton reported that this item was scheduled for the December meeting, which was  
132 cancelled due to a lack of material. Chief Norton stated that it is proposed to maintain the usual  
133 schedule of 4 meetings per year at 6 p.m. on the second Thursday of the months of February,  
134 May, August and November. He stated that if meetings revert to in-person, they would be held

135 in the Community Room at the Larkspur station.

136  
137 ACTION: It was M/S/C (Casissa/Ravasio) to approve Resolution 2022/05 – to set the meeting  
138 schedule for 2022, which carried by the following vote: 6-0 (Ayes: Casissa, Colbert, Greene,  
139 Haroff, Ravasio, and Way; Noes: None; Absent: None)

140  
141 **B. Results of the Financial Audit of the Central Marin Police Authority for Fiscal Year**  
142 **2020/21**

143  
144 Cathy Orme, Police Council Finance Director, introduced Ahmed Badawi, Principal of Badawi  
145 Associates to present and provide an overview of CMPA’s financial audit for FY 2020/21.

146 Ahmed Badawi gave a PowerPoint presentation showing the results of the Authority’s audit for  
147 FY2020/21. He provided an overview of deliverables and scope of the audit, areas of primary  
148 emphasis, auditors report and financial statements, required communications, and new  
149 accounting standards. The areas of primary audit emphasis included pensions and  
150 communications with CalPERS, and he discussed the need to have taken into consideration  
151 impacts of the Shelter-in-Place Order.

152 Mr. Ahmed confirmed they issued an unmodified opinion. He confirmed the financial  
153 statements are fairly presented, accounting policies have been consistently applied, estimates  
154 are reasonable, and that all disclosures are properly reflected in the financial statements.

155 Mr. Ahmed summarized the financial statements over the past 3 years. He discussed assets,  
156 liabilities, pension contribution changes, deficits, and a desire to increase the amount in the  
157 General Fund. Mr. Ahmed discussed pension contributions, pension plans, liability calculations,  
158 discounted rates from CalPERS, and he summarized OPEB contributions and liabilities.

159 Mr. Ahmed discussed their responsibilities as auditors, including issuing an opinion on whether  
160 financial statements are fairly stated in accordance with U.S. GAAP, and ensuring the financial  
161 statements are clear and transparent. He also discussed management’s responsibilities, which  
162 include responsibility for the financial statements, complying with law and regulations, and  
163 taking corrective action on audit findings.

164 Mr. Ahmed stated that changes to the accounting standards did not apply to CMPA. He  
165 confirmed there were no significant audit adjustments, no significant risks or exposures, no  
166 disagreements with management or deficiencies identified in internal control.

167 Mr. Ahmed confirmed they are not aware of any instances of fraud or illegal acts, and he  
168 concluded his reports with a brief explanation on new accounting standards.

169 Council Chair Greene thanked Mr. Ahmed for a precise and complete report. There were no  
170 comments from the commissioners and Council Chair Greene asked if any members of the

171 public would like to address the Council. Ms. Vaughn confirmed there were no speakers or  
172 mailed in comments.

173 **C. Resolution 2022/04– Mid-Year Budget Review and Amendment for FY 21/22**

174 Ms. Orme discussed the reasons for the request to amend the budget that would reduce  
175 operation costs. Ms. Orme stated that they propose to remove unfunded liabilities, which were  
176 included in the budget before the pension bonds were approved. Also, staff is seeking a  
177 resolution to amend the budget to include the pension obligation debt service.

178 Council Chair Greene asked if any members of the public would like to address the Council and  
179 Ms. Vaughn confirmed there were no speakers or mailed in comments.

180 ACTION: It was M/S/C (Haroff/Ravasio) to approve the results of the Financial Audit of the  
181 Central Marin Police Authority for Fiscal Year 2020/21 and Resolution 2022/04 – Mid-Year  
182 Budget Review and Amendment for FY21-22, which carried by the following vote: 6-0 (Ayes:  
183 Casissa, Colbert, Greene, Haroff, Ravasio, Way; Noes: None; Absent: None).

184  
185 **D. Report by Legal Advisor regarding newly enacted California Legislation applicable to**  
186 **Law Enforcement Agencies**

187  
188 Authority Counsel Tom Bertrand reported on new legislation and noted that a detailed  
189 memorandum has been included in the packet. Counsel Bertrand discussed the first of two  
190 main legislative bills, SB 2, which creates a permanent decertification process for police officers  
191 who have had significant disciplinary action, which would prevent them joining a different  
192 agency in California or any other state. Mr. Bertrand noted that California is one of four states  
193 that did not have a decertification program.

194  
195 The second bill, AB 481, will require police councils to approve military and armored  
196 equipment, and a policy for its use, on an annual basis by adopting an ordinance. Chief Norton  
197 stated that the agency has a retired Brink’s truck, which could be used as a rescue vehicle. He  
198 stated that a report on the agency’s equipment should be presented at the May meeting.

199  
200 Counsel Bertrand discussed the remaining main legislative items: The minimum age of an  
201 applicant for a police officer has been raised from 18 to 21 and requires a 4-year college  
202 degree; a duty that requires an officer to intervene if another officer is using excessive force.  
203 Failure to intervene could result in disciplinary action. Counsel Bertrand concluded his report  
204 with details of an Asphyxia Bill, and new records and reporting requirements.

205  
206 In response to Commissioner Way, Counsel Bertrand confirmed the decertification program  
207 would include officers in all law enforcement agencies.

208  
209 Chair Greene and Counsel Bertrand discussed the decertification process.

210  
211 Chair Greene asked if any members of the public would like to address the Council and Ms.  
212 Vaughn confirmed there were no speakers or mailed in comments.

213 **A. Appointment of the Central Marin Police Council Officers**

214  
215 Chief Norton discussed the traditional rotation process, which he stated the commissioners  
216 were not obligated to follow. Chair Greene asked if any members of the public would like to  
217 address the Council and Ms. Vaughn confirmed there were no speakers or mailed in comments.

218 Chair Greene stated the next rotation will be to the City of Larkspur and he called for a motion  
219 to nominate and appoint the Chair and Vice-Chair.

220 ACTION: It was M/S/C (Way/Casissa) nominated Council Vice-Chair Bob Ravasio as Council Chair  
221 and Council Member Kevin Haroff as Council Vice-Chair, which carried by the following vote: 6-  
222 0 (Ayes: Casissa, Colbert, Greene, Haroff, Ravasio and Way; Noes: None; Absent: None).

223 **ADJOURNMENT**

224 Council Chair Ravasio adjourned the regular meeting at 6:42 p.m. to the next regular meeting  
225 on May 12, 2022 at 6:00 p.m.